



Quick Guide til oprettelse af Ajax Partner Portal

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1. Log ind på Ajax Partner Portal, med det login du har modtaget. Husk herefter at lave dit eget personlige login

The screenshot shows the Ajax Partner Portal login page. At the top left is the 'AJAX' logo. At the top right is a link 'Become a partner'. The main header area features a dark background with the text 'Welcome to the Partner Portal' and a 'Become A Partner' button. Below this, there are two login options: 'Partner login' and 'User Login'. The 'Partner login' section includes a right-pointing arrow icon and the text 'Use your Ajax credentials to login'. The 'User Login' section contains a username field with 'pedersen.c@ajax.systems', a password field with masked characters, a 'Remember Me' checkbox, and a green 'Login' button. Below the password field are links for 'Forgot Password?' and 'Forgot Username?'.

AJAX [Become a partner](#)

Welcome to the Partner Portal

[Become A Partner](#)

 **Partner login**
Use your Ajax credentials to login

User Login

Remember Me [Login](#)

[Forgot Password?](#)
[Forgot Username?](#)

2. Gå under “Company profile” -> “My company”

The screenshot displays the AJAX Partner Portal interface. At the top, there is a search bar and navigation links for "Company profile", "Partner Program", "My storage", and "Ajax Academy". The "Company profile" dropdown menu is open, showing options: "My company", "My employees", "Clients", "Submit Customer Story", and "My points". The "My company" option is highlighted in green. Below the navigation, the main content area features a dark background with the text "Hello [Name]!" and "Welcome to the Ajax Partner Portal". A status box shows "Your Grade: Strategic Partner" and "Your points: 0". At the bottom, there are four circular icons representing "Edit company", "Marketing Storage", "Points", and "Clients".

Search

AJAX

Company profile

Partner Program

My storage

Ajax Academy

My company

My employees

Clients

Submit Customer Story

My points

Hello [Name]!

Welcome to the Ajax Partner Portal

Your Grade: Strategic Partner

Your points: 0

Edit company

Marketing Storage

Points

Clients

- 3, Opret firma informationer, samt jeres Pro Desktop Company ID nummer (se næste side, hvor dette nummer findes)
Upload jeres Firmalogo i PNG eller JPG format, via ikonet med personen på.

The screenshot shows the AJAX user interface. At the top, there is a search bar and navigation links for 'Company profile', 'Partner Program', 'My storage', and 'Ajax Academy'. The main content area features a profile icon, the company name 'Nordic Test Company', and a 'Manage' button. Below this is a 'General info' section with a text prompt: 'Please provide general information about your company. This won't be displayed on the website.' At the bottom, there are four input fields: 'Company Type' (with a dropdown menu showing 'Installer'), 'Link to LinkedIn', 'E-mail for notifications' (with the email 'dziuba.a+2@ajax.systems'), and 'PRO Desktop Company ID' (with the ID 'AAdfdff').

Search

AJAX

Company profile Partner Program My storage Ajax Academy

Nordic Test Company

Manage

General info

Please provide general information about your company. This won't be displayed on the website.

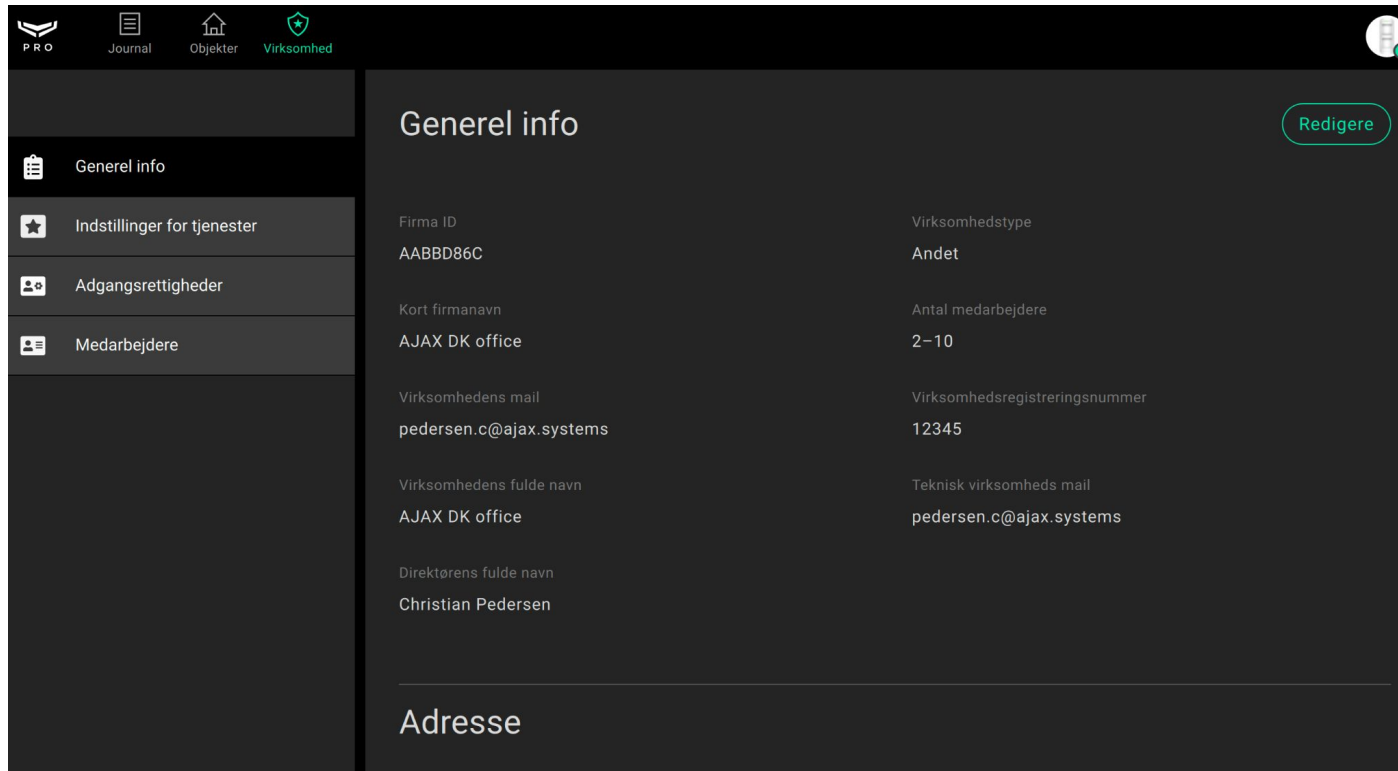
Company Type
Installer

Link to LinkedIn

E-mail for notifications
dziuba.a+2@ajax.systems

PRO Desktop Company ID
AAdfdff

4, Firma ID findes under “Virksomhed” i jeres Ajax Pro Company account

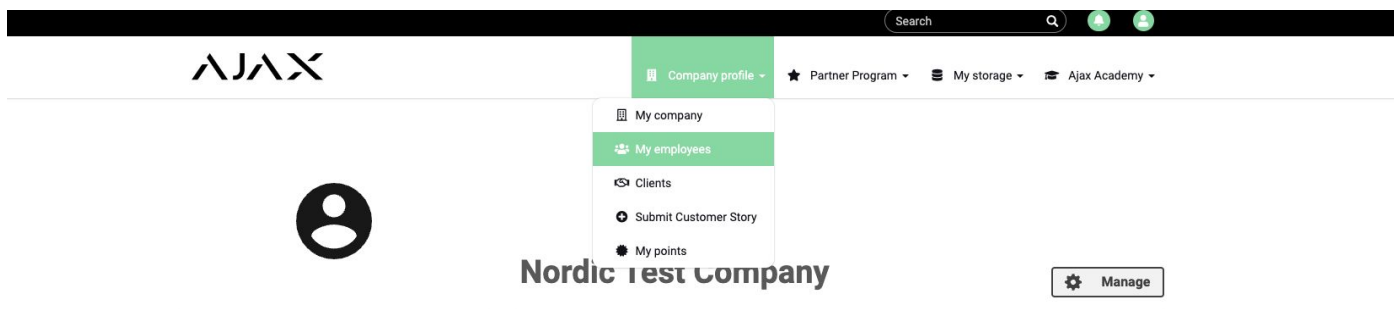


The screenshot shows the 'Virksomhed' (Company) section of the Ajax Pro Company account. The 'Generel info' (General info) tab is selected, displaying the following information:

Firma ID	AABBD86C	Virksomhedstype	Andet
Kort firmanavn	AJAX DK office	Antal medarbejdere	2-10
Virksomhedens mail	pedersen.c@ajax.systems	Virksomhedsregistreringsnummer	12345
Virksomhedens fulde navn	AJAX DK office	Teknisk virksomheds mail	pedersen.c@ajax.systems
Direktørens fulde navn	Christian Pedersen		

The 'Adresse' (Address) section is partially visible at the bottom of the screen.

5, Gå ind under “My employees”



The screenshot shows the top navigation bar of the AJAX system. The 'Company profile' dropdown menu is open, with 'My employees' selected. The user's profile is shown as 'Nordic Test Company' with a 'Manage' button.

Search

AJAX

Company profile ▾

Partner Program ▾

My storage ▾

Ajax Academy ▾

My company

My employees

Clients

Submit Customer Story

My points

Nordic Test Company

Manage

General info

Please provide general information about your company. This won't be displayed on the website.



Company Type
Installer

Link to LinkedIn

E-mail for notifications
dziuba.a+2@ajax.systems

PRO Desktop Company ID
AAdfdff

6. Inviter de medarbejdere som skal have adgang til Partner Portalen, via den mailadresse der anvendes til medarbejderens Personlige Ajax Pro konto

The screenshot shows the 'Manage Team Members' page in the Ajax Partner Portal. At the top, there is a navigation bar with the Ajax logo, a search bar, and several menu items: 'Company profile', 'Partner Program', 'My storage', and 'Ajax Academy'. The main heading is 'Manage Team Members'. Below the heading, there is a sub-heading and a paragraph explaining that users should use the 'Add A Team Member' button to provide access. There are two buttons: 'Certificates' and 'Employee Roles', with 'Employee Roles' being the active one. Below these buttons is a green '+ Add A Team Member' button. The main content is a table with four columns: 'Team Member', 'Email', 'Phone', and 'Is Active?'. The table lists five team members: Andrii Dziuba, Christian pedersen, Frode Simonsen, Kenneth Claesson, and Michael Hygild, each with their respective email and phone numbers, and a checkmark indicating they are active.

Search

Company profile Partner Program My storage Ajax Academy

Manage Team Members

Use the Add a Team Member button below to provide access to a team member. They will receive instructions assisting them in gaining access to the portal.

Certificates Employee Roles

+ Add A Team Member

Team Member	Email	Phone	Is Active?
Andrii Dziuba	dziuba.a+2@ajax.systems		✓
Christian pedersen	lcpedersen@yahoo.dk	12345678	✓
Frode Simonsen	fsimonsen@gmail.com	12345678	✓
Kenneth Claesson	info@kennethclaesson.com	123456789	✓
Michael Hygild	hygild@hotmail.com	1234567890	✓

7, Gå under “Ajax Academy” -> “Courses”

The screenshot shows the Ajax Academy website. At the top, there is a black navigation bar with a search bar and user profile icons. Below this is a white header with the Ajax logo and navigation links: 'Company profile', 'Partner Program', 'My storage', and 'Ajax Academy'. The 'Ajax Academy' link is expanded to show 'Courses' and 'My Certificates'. The main content area features the 'Ajax Academy' title, two buttons ('Go to Ajax Academy' and 'Go to Event Calendar'), and an attention notice. Below the notice is the 'Basic Course' section, which includes a description and a 'Start learning' button. On the right, there is a dark blue certificate graphic for John Smith.

Search

AJAX

Company profile - Partner Program - My storage - Ajax Academy -

Courses

My Certificates

Ajax Academy

Go to Ajax Academy

Go to Event Calendar

Attention!

To enable an employee to access Ajax Academy and have their certificates associated with your company, you should add them to your company via the ["My Employees"](#) section.

Please be aware that when logging into Ajax Academy, all employees must use **the same email address** that was added to the Partner Portal.

Basic Course

This course includes the basic concepts of the system, infrastructure and the interaction of its elements. In this course, you will become familiar with the Jeweler product line, the features of the devices and their applications.

Start learning

AJAX Academy

CERTIFICATE

John Smith

Very well company

Has successfully completed training and is a certified Ajax specialist.

Certificate number: 100001102002 (Valid until: 01.10.2023)

8. Personen som skal tage kursus, skal nu oprette sig (første gang) med sin personlige mail og password som bruges til Portalen.

Bemærk at når man logger ind på Academy delen, forlader man Partner Portalen

To begin, enter your email address
and choose a password

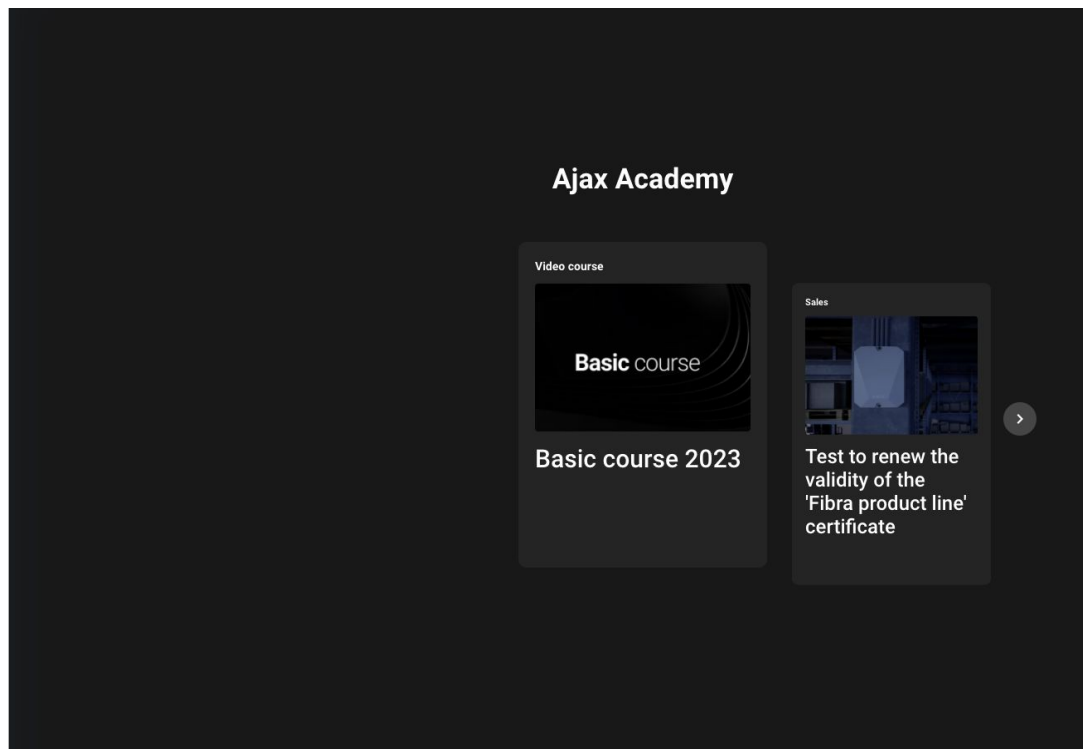
Email

pedersen.c@ajax.systems

Password

Start

[I already have an account](#)



9, Tryk på “Basic course”, og der vil nu være mulighed for at tage video kursus, samt efterfølgende test med 30 spørgsmål.

The screenshot displays the AJAX Academy interface for the year 2023. At the top left, the AJAX Academy logo is visible, and at the top right, there is a support email address: support@ajax.systems. The main heading is "2023 Basic certification". Below this, there are two prominent cards. The left card is titled "Basic course 2023" and features a "Video course" tag. It shows "Completed: 0%" and a "Start" button. The right card is titled "Basic certification test" and features an "Exam" tag. It also shows "Completed: 0%" and a "Start" button. The background is dark, and the text is white.

10, Når testen fra Basic Course er bestået, er man autoriseret Ajax Partner og Akademiet åbnes for øvrige kurser, ligesom Partner Portalens øvrige menuer åbnes.

The screenshot displays the AJAX Academy interface. At the top left is the 'AJAX Academy' logo. At the top right, there is a support email 'support@ajax.systems' and a user profile for 'Christian Pedersen'. The main content area is titled 'Courses' and features a grid of four course cards, each with an 'Open' button.

- 2023 Basic certification:** Includes a 'Basic course' card and a 'Basic course 2023' card.
- 2023 Jeweller course:** Includes a 'Jeweller course' card and a 'Jeweller certification exam' card.
- Fibra product line:** Includes a 'Fibra' card and a 'Fibra certification test' card with a note: 'Certification exam after a webinar or seminar'.
- Sales Hero:** Includes a 'Sales Hero' card and a 'Sales Hero' card.

11, Under “Ajax Academy” på Partner Portalen kan man nu se, hvilke medarbejdere der er certificeret, og man kan downloade sit personlige certifikat, via sin profil på Ajax Academy

Search

AJAX Company profile Partner Program My storage Ajax Academy

My Certificates

All your certificates are shown right.

Please do not forget to recertify.

Search Filter

<input type="checkbox"/>	User	Course	Date issued	Certificate ID	Is Active?
<input type="checkbox"/>	Christian pedersen		03/06/2023	1679069308816	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Christian pedersen	Jeweller course for Install	04/17/2023	1681726149426	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Frode Simonsen	Basic course	05/05/2023	1683309834158	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Frode Simonsen	Jeweller course for Install	05/05/2023	1683309832743	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Frode Simonsen	Basic course	05/05/2023	1683309835723	<input checked="" type="checkbox"/>

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